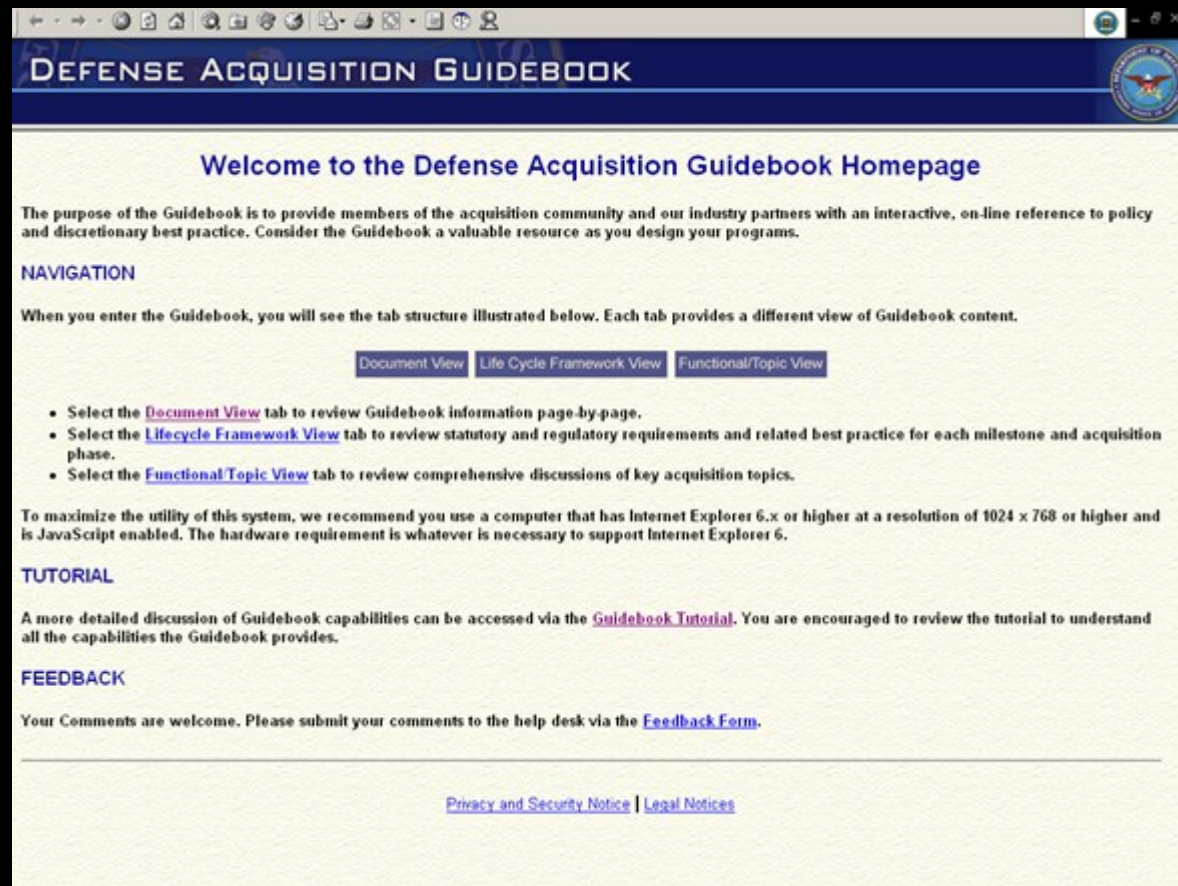# The Defense Acquisition Guidebook (DAG) Tutorial

Quick overview of how to navigate quickly between the various views and features of

Using the Tutorial

Quick tips for using this tutorial and the site...

1. The tutorial will open in the PowerPoint Show view in a separate browser window from the Guidebook

2. You can page through the tutorial by using your Page Up (back) or Page Down (advance) keys to go through the tutorial

3. After you are through with the tutorial, you can get back to the Guidebook by simply closing the Tutorial's separate browser window

Using the Tutorial

Setting Resolution: The Defense Acquisition Guidebook is best viewed using a screen resolution setting of 1024 x 768. To check and/or reset your screen setting…

1. Go to the *Start* button on your computer and then click through the following:
   - *Settings*
   - *Control Panel*
   - *Display*

2. When you get to the *Display* menu, click to the *Settings* tab. After this opens note the area the bottom right of this menu is a place to set *Screen Area*

3. Move the *Screen Area* control until you have reached the 1024x768 display setting. Then click *Okay*

4. Your computer will then prompt you to accept the settings and it will then reset your display to the new level

The Guidebook Homepage

- The Guidebook site is designed with a multi-view perspective. Users can link to their desired view by clicking the box links in the center of the

- The homepage also has a quick link to this Guidebook tutorial as well as a place to give us your feedback on the Guidebook
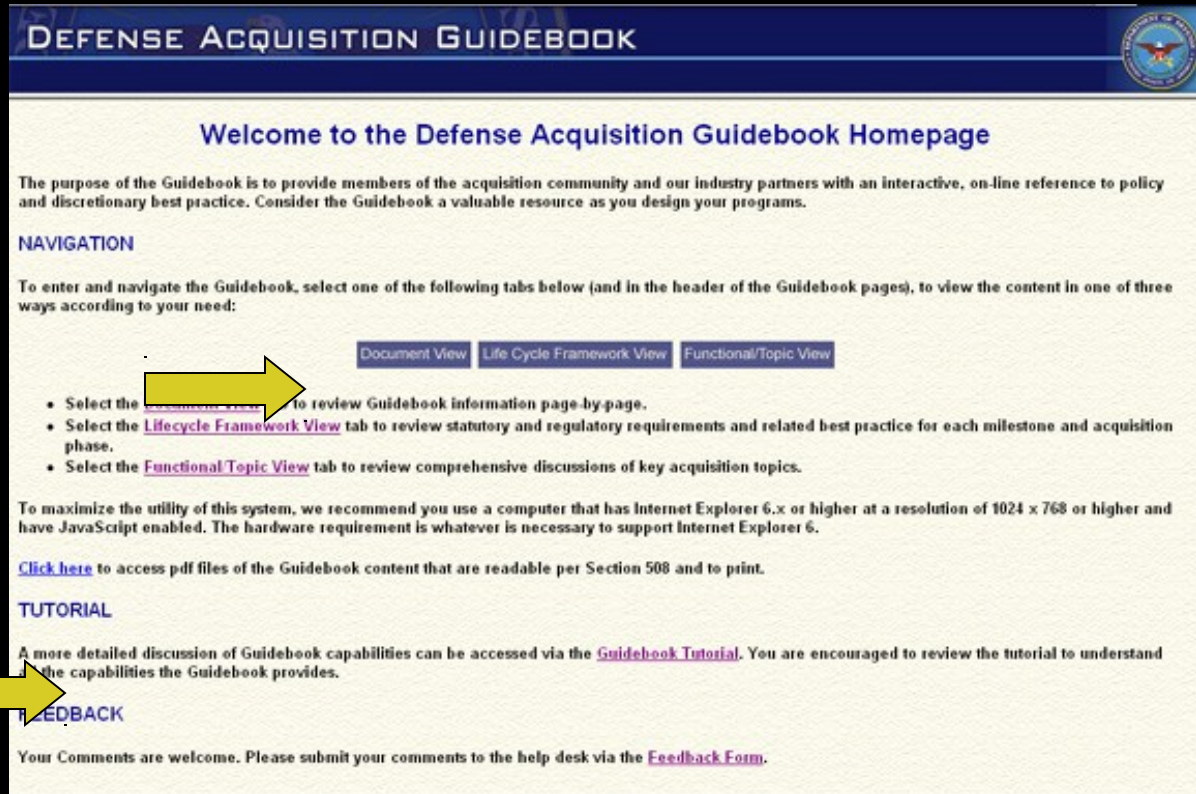
Guidebook Navigation

•When you enter the Guidebook, you will see a common tab structure at the top of each page. Each tab on the left side of the page provides links to different views of the Guidebook's content

•There is also a handy link back to the Guidebook's homepage
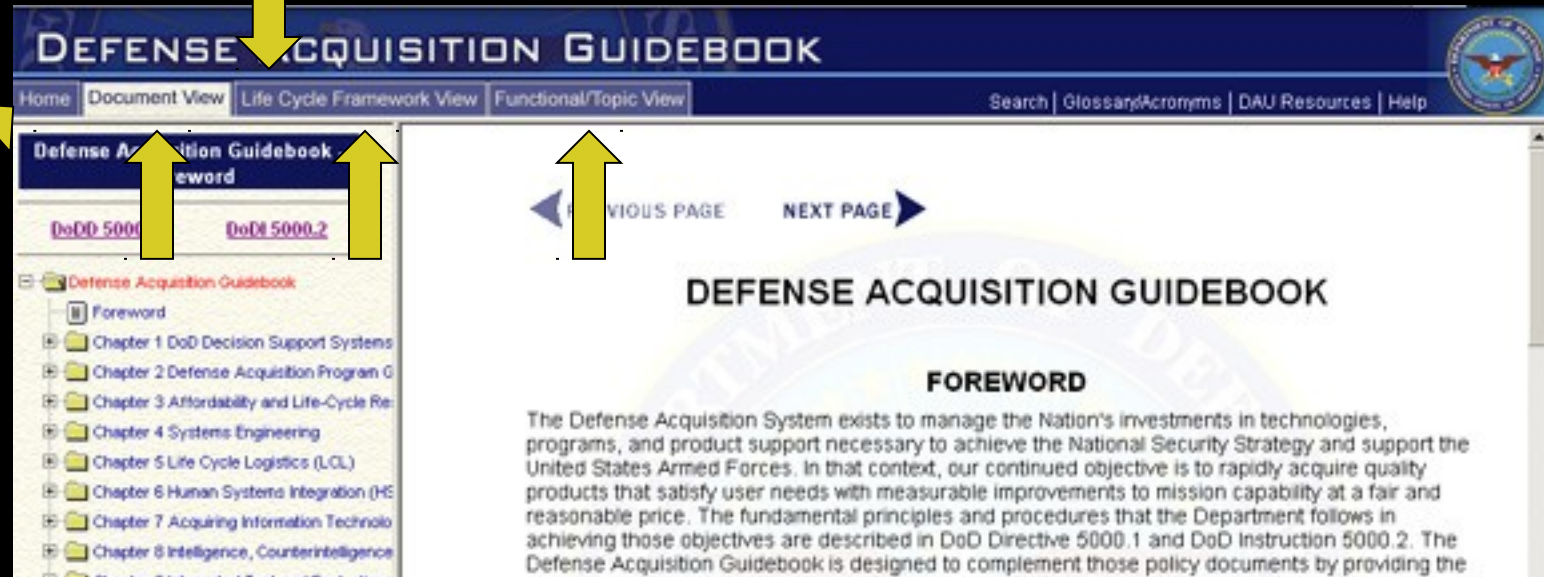
•Select the Document View tab to review Guidebook information page-by-page
•Select the Life Cycle Framework View tab to review statutory and regulatory requirements and related best practices for each milestone and acquisition phase
•Select the Functional/Topic View tab to review comprehensive discussions of key acquisition topics

Guidebook Navigation

On the top right there are four more tabs to additional handy resources:

Search Guidebook

Glossary & Acronyms

DAU Resources

Help
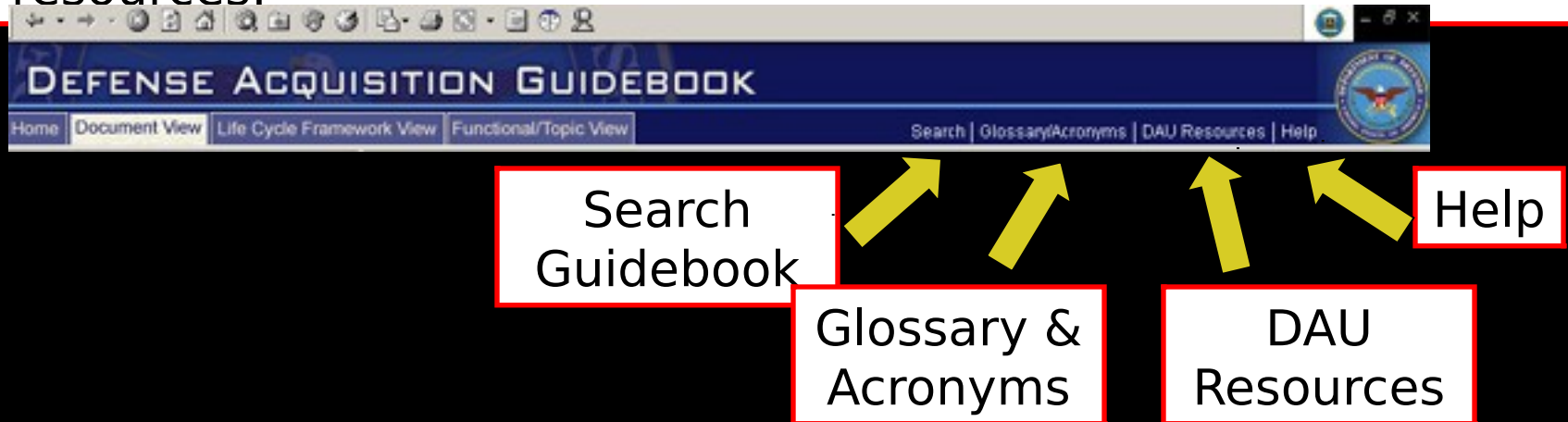
This same navigation bar can be found throughout the Guidebook and is explained more fully later in this presentation

Guidebook Document View: Navigation

When you first enter the Document View, the Foreword is presented
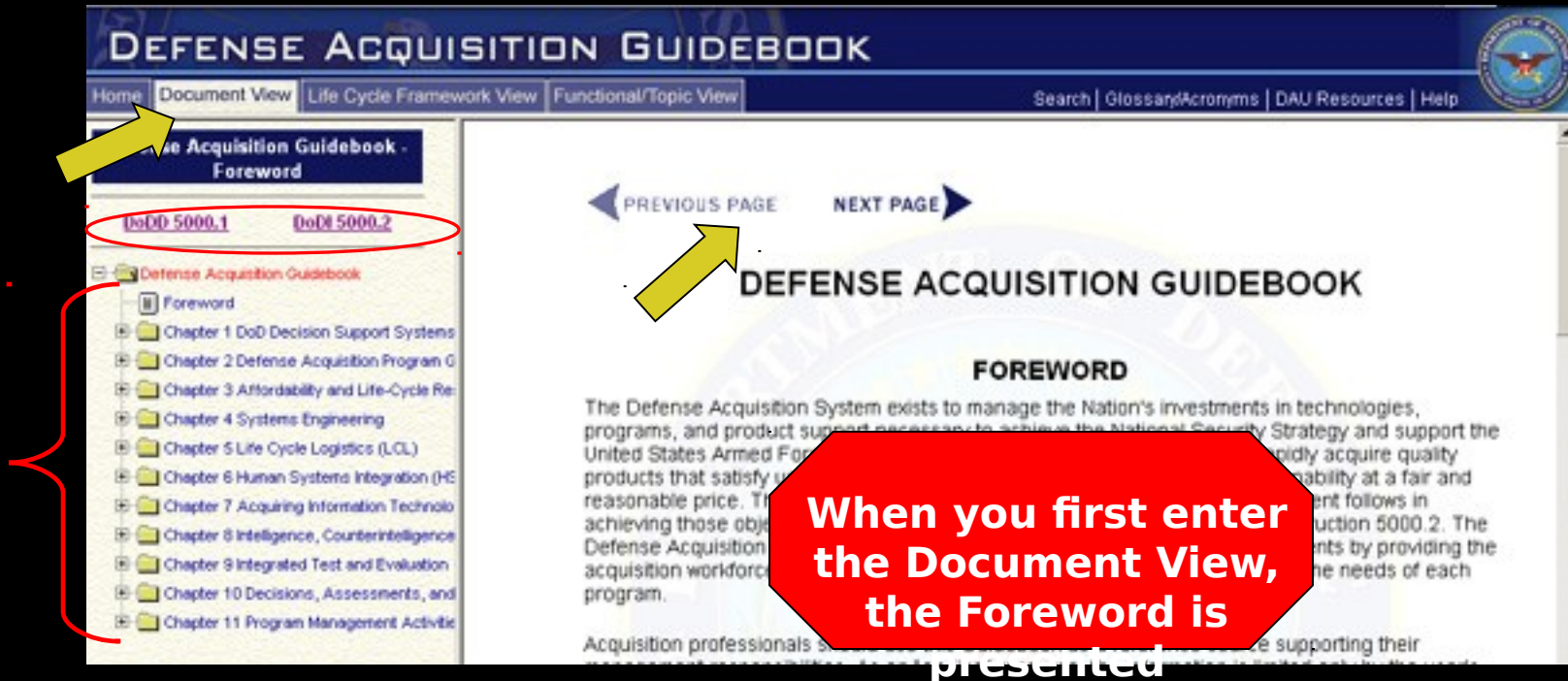
- To review the Guidebook document page by page, select the Document view. This view includes information on DoD Directive 5000.1, DoD Instruction 5000.2

- The left navigation displays the chapter index for the Guidebook

- The previous and next page buttons allow navigation by pages

Guidebook Document View: Navigation

✓ A few more navigation tips

• Besides using th Previous and Next arrows you may use your browser's back/ forward arrow function

DEFENSE ACQUISITION GUIDEBOOK

Home | Document View | Life Cycle Framework View | Functional/Topic View   Search | Glossary/Acronyms | DAU Resources | Help
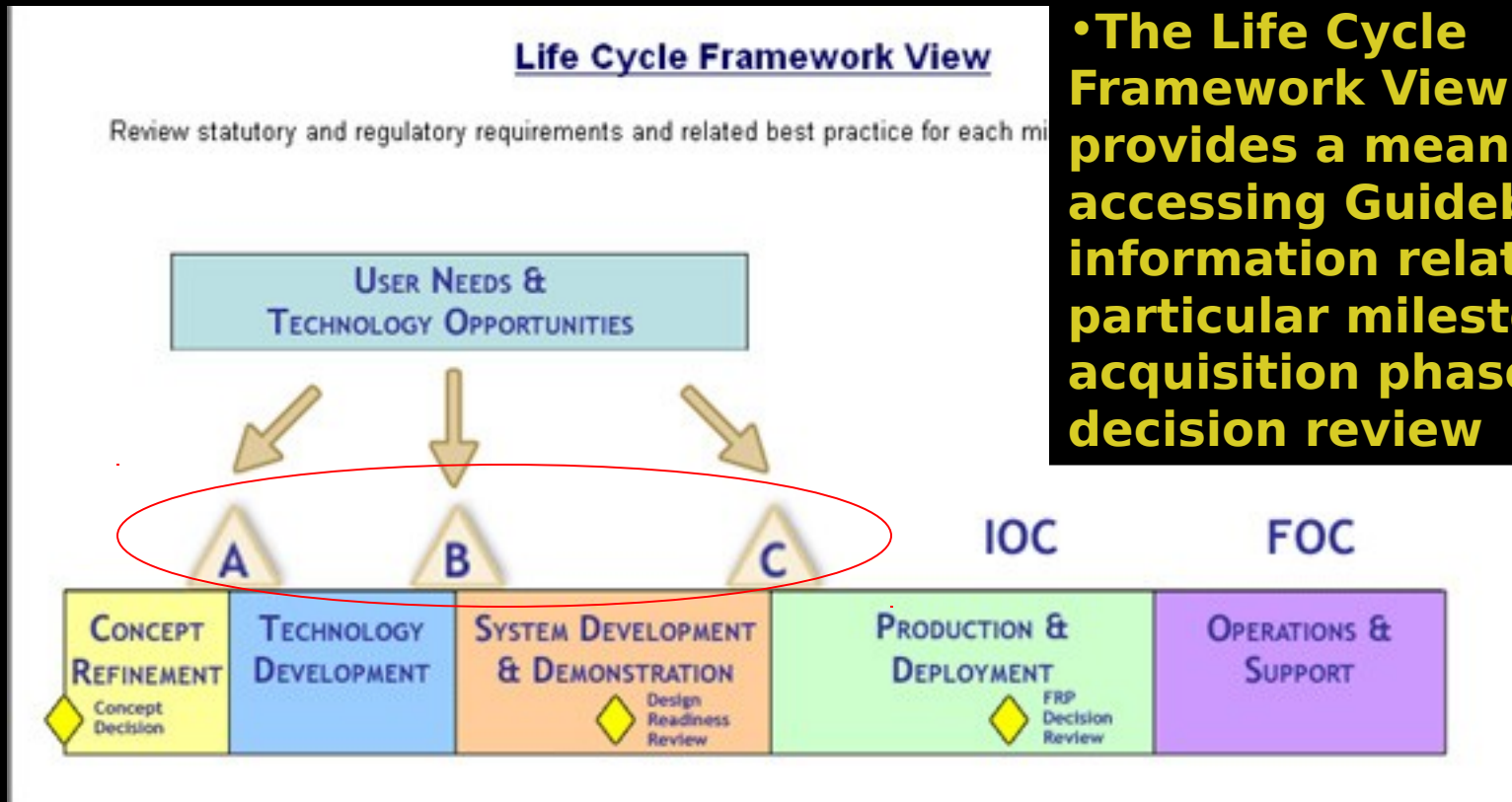
DoDD 5000.1 - The Defense Acquisition System

DoDI 5000.2   Defense Acquisition Guidebook

DoDD 5000.1, The ...ition Syste
- Subject
- References
- 1. Purpose
- 2. Applicability and Scope
- 3. Definitions
- 4. Policy
- 5. Responsibilities
- 6. Effective Date
- Enclosure

◀ PREVIOUS PAGE   NEXT PAGE ▶

Department of Defense

▪ **When you are in the document view, you may access the Guidebook, the DoD Directive 5000.1, or the DoD Instruction 5000.2 by selecting the appropriate title.**

▪ **To navigate the selected document, click on index in the left frame**

Guidebook Document View: Navigation

✓ A few more navigation tips
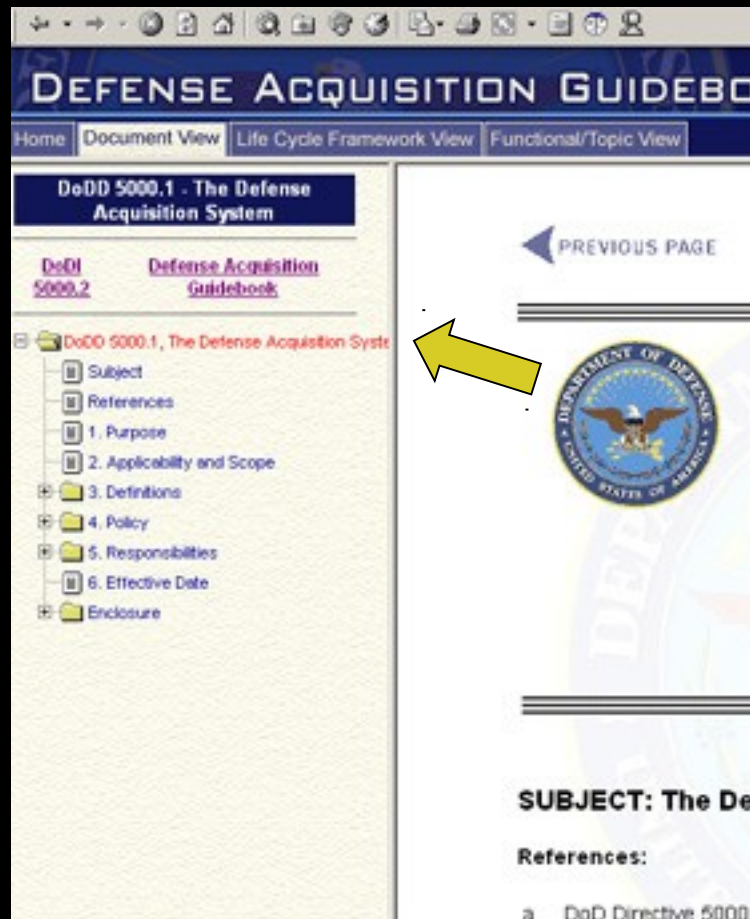
- When navigating through the chapters, notice that the corresponding left navigation item is highlighted in red

This provides an easy visual way to see where you are within the document

Guidebook Document View: Internal & External Links

- Links are highlighted and underlined in light blue "hypertext" similar to what you would see on any website

- There are two types of links, those internal to the Guidebook which open in the main frame...

- and those that go to external websites in a new browser window
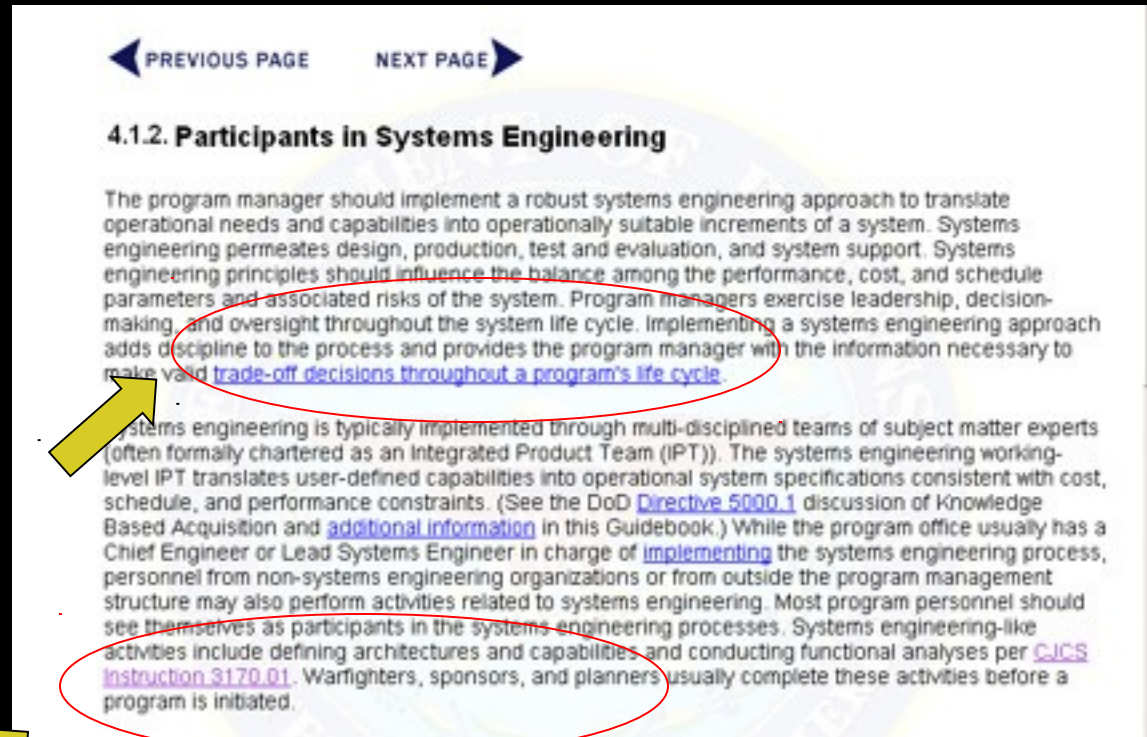
Guidebook Document View: External Links Display

When you select an external link, it will open in a new browser window, which can be expanded to full view. When you close that window you will return to the Guidebook page you were on previously.
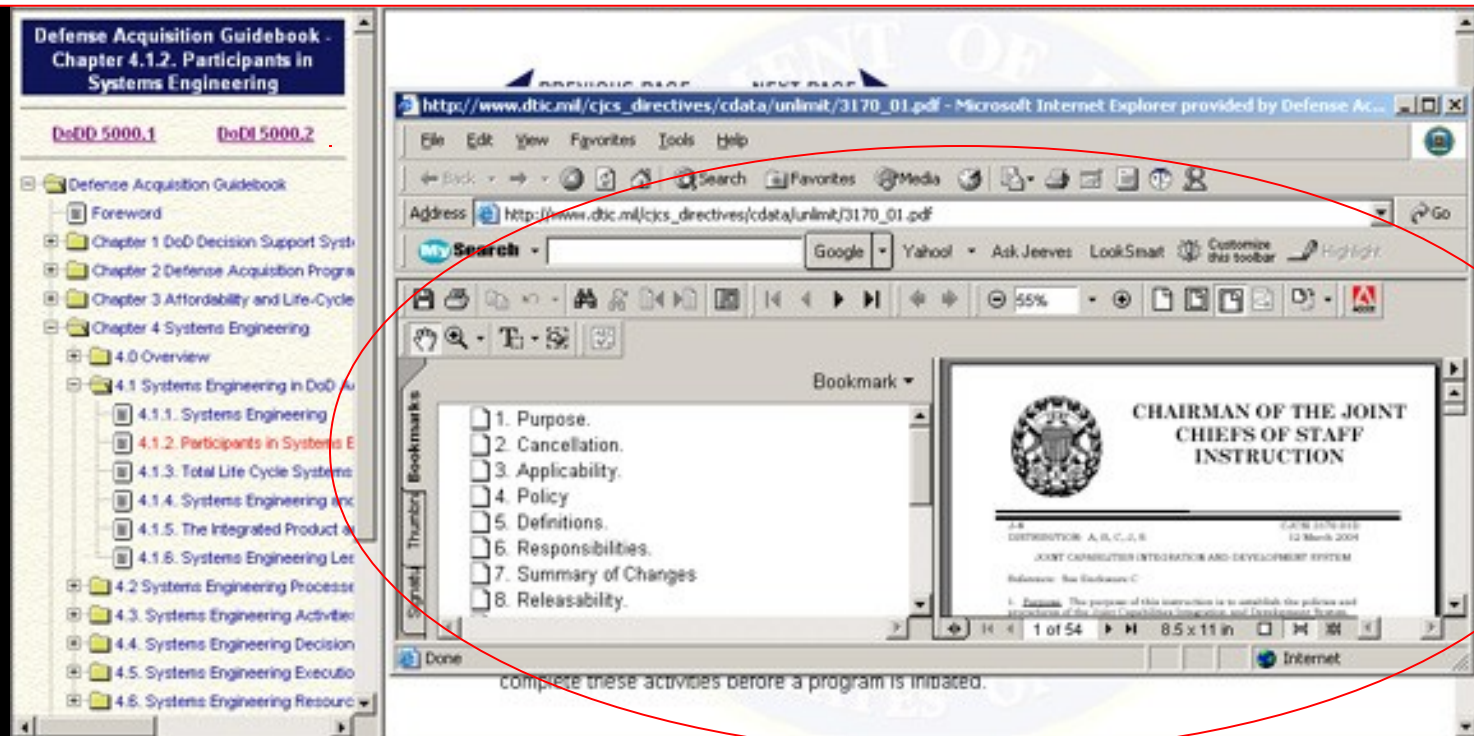
Navigating the Acquisition Policy Documents

Focus on DoDD 5000.1
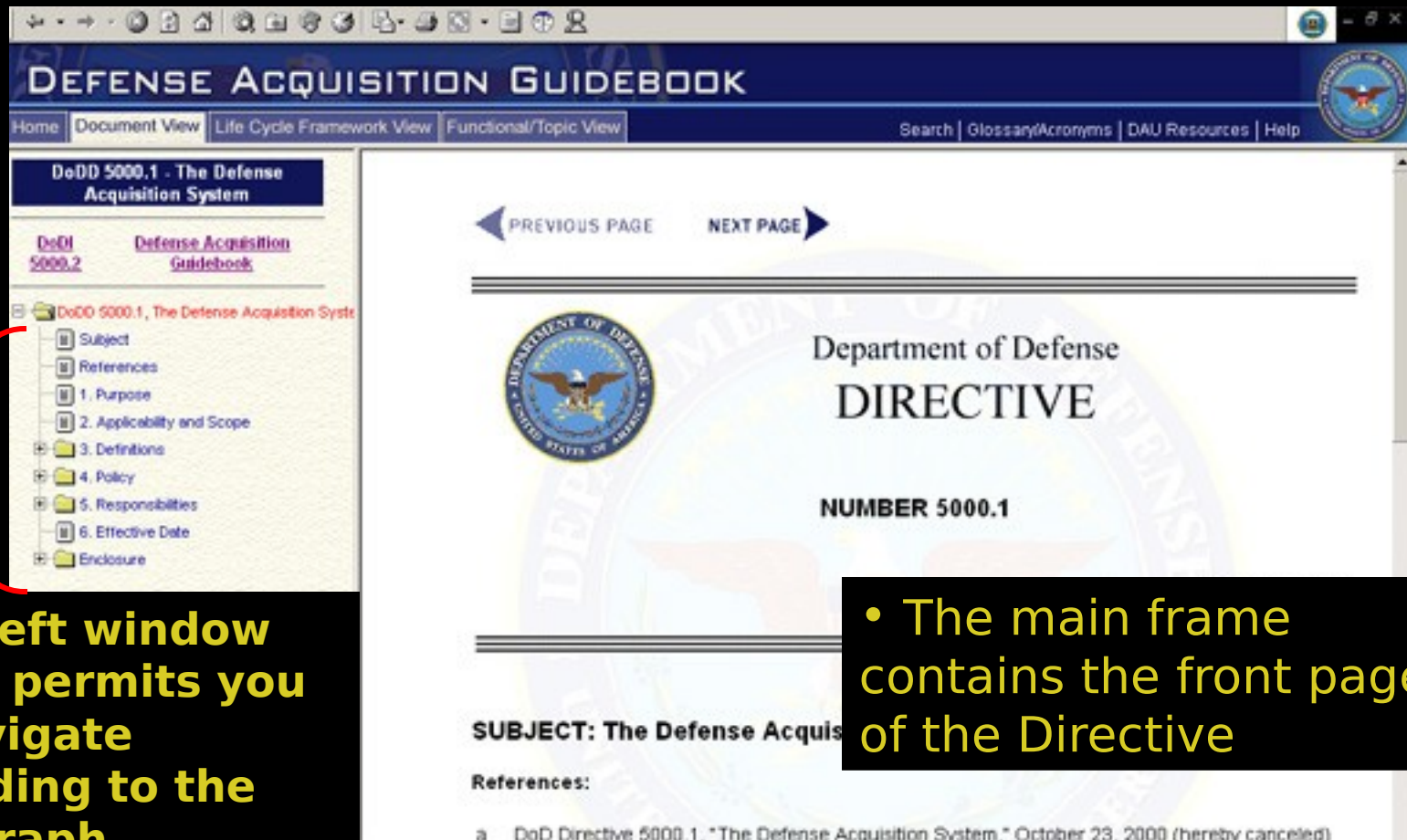
- **The left window frame permits you to navigate according to the paragraph structure in the Directive**

- The main frame contains the front page of the Directive

Navigating the DoD Policy Documents

Enclosure

•Under Enclosure 1 you can access a listing of the 29 policy statements that are contained within DoD Directive 5000.1

Life Cycle Framework View

Introduction

Life Cycle Framework View

Review statutory and regulatory requirements and related best practice for each mi...

USER NEEDS & TECHNOLOGY OPPORTUNITIES

A   B   C   IOC   FOC

CONCEPT REFINEMENT	TECHNOLOGY DEVELOPMENT	SYSTEM DEVELOPMENT & DEMONSTRATION	PRODUCTION & DEPLOYMENT	OPERATIONS & SUPPORT
Concept Decision		Design Readiness Review	FRP Decision Review	

• **The Life Cycle Framework View provides a means of accessing Guidebook information related to particular milestone, acquisition phase, or decision review**

Life Cycle Framework View
Milestone Decision Information

- Click on a Milestone in the graphic (shown right)

- **For each Milestone you'll find tables that list all statutory and regulatory requirements.**

- **And allows you to link to the Guidebook information directly associated with the information requirement**

Life Cycle Framework View

Acquisition Phase View

• Acquisition Phase View allows you to access the statutory and regulatory information requirements relative to that phase

• Clicking on the phase titles will take you to Statutory, Regulatory and Contract Reporting Requirements for those phases

Life Cycle Framework View

Decision Reviews

Similar to the other framework views, clicking on the Decision Review Diamonds will allow you to access the requirements for those reviews.

Functional/Topic View

View information from the perspective of specific functional disciplines

• By moving the cursor over each functional topic on the graphic, you will see a menu of subjects related to that particular functional area

Functional/Topic View

Move your mouse over the image below to see links to the relevant Guidebook sections.

Resource Management

Systems Engineering

Goals and Strategy

Life-Cycle Logistics

Decision Support

Human Systems Integration

2.1. Program Goals

2.2. Technology Development Strategy

2.3. Acquisition Strategy

Management Activities

Information Technology

Decisions, Assessments, Reports

Test and Evaluation

Technology Protection

Functional/Topic View

Navigating between views

Once you have clicked on the subject area and are taken there in the Guidebook

2.1. Program Goals
2.2. Technology Development Strategy
2.3. Acquisition Strategy

you can either navigate using the Document View left

you can click the Functional/Topic View tab to return to the main Functional/Topic View screen

Searching Guidebook

DEFENSE ACQUISITION GUIDEBOOK

Home | Document View | Life Cycle Framework View | Functional/Topic View | Search | Glossary/Acronyms | DAU Resources | Help
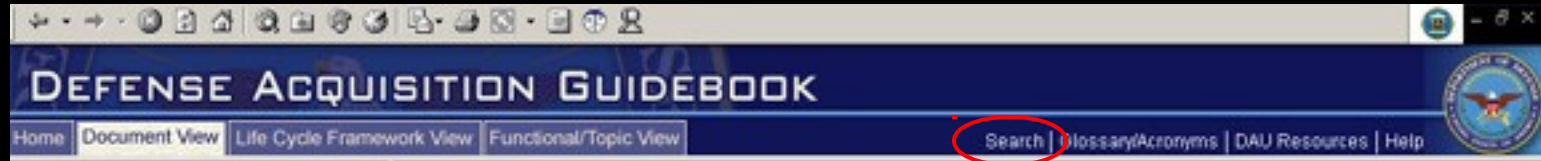
The Search function allows you to search for information within the Guidebook and expand your search options. The default search function gives you results from DoD Directive 5000.1, DoD Instruction 5000.2, and the Defense Acquisition Guidebook...

default

Search

Select the search button to search all web content, including titles

Limit Search To
Narrow the search by selecting

○ All Info
○ Titles Only

Search can also be further narrowed to one or more relevant areas.

○ Full Site
⊙ Selected Libraries

☐ Policy Documents
☑ Defense Acquisition Guidebook
☐ Community Areas (CoPs)
☐ FAR, DFARS, & Others
☐ Glossary & Acronyms
☐ Software Tools
☐ AT&L Web Sites
☐ News & Publications
☐ Ask a Professor
☐ Forms
☐ Acquisition Events
☐ Guidebooks & Handbooks
☐ Ethics

Search Tips
To search on a topic, simply type in a few key words, terms, or even syllables. The more specific your query is, the more relevant your results will be.

If your search string is a phrase, enclose it in double quotes (e.g. "Acquisition strategy")

To search for a series of words, terms, or even syllables that are not a phrase, first search for the word you believe will give you the most results, then use the **Search Within Results** feature, found at the bottom of the results page, for the remaining words.

Omit special characters, such as slash (forward & back), hyphen, and ampersand, even if they are part of the content for which you are searching.

For more Defense Acquisition Guidebook Search tips, visit Search Help.

Search Help

Other Search Engines
The appearance of this hyperlink does not constitute endorsement by the Defense Acquisition University of this web site or the information, products or services contained therein. These links are provided consistent with the stated purpose of this DoD web site.

OSD Acq Reform, Alta Vista, Defense Link, YAHOO, FastSearch.com, Google, and SearchMil.com

Or you can target your search by adding additional criteria

Additional Search features and help are also provided on this page

Glossary & Acronyms

When you click on the Glossary tab from the left navigation bar, the Glossary & Acronyms function will open in a new window in front of the

When an acronym is clicked, it is spelled out in the right frame.

Glossary & Acronyms

- Similarly, Glossary items provide specific definitions for each term.

- You may navigate the list by clicking on any letter of the alphabet.

Glossary & Acronyms

- You may also search for acronyms or terms that either contain or begin with specified keywords.

- When you are through, you may close the window to return to the Defense Acquisition Guidebook.

Defense Acquisition University (DAU) Resources

• Here you will find a listing of additional DAU resources and related links that can be quickly accessed.

• Clicking on one of these (ACC for example) will open the targeted site in a new window.
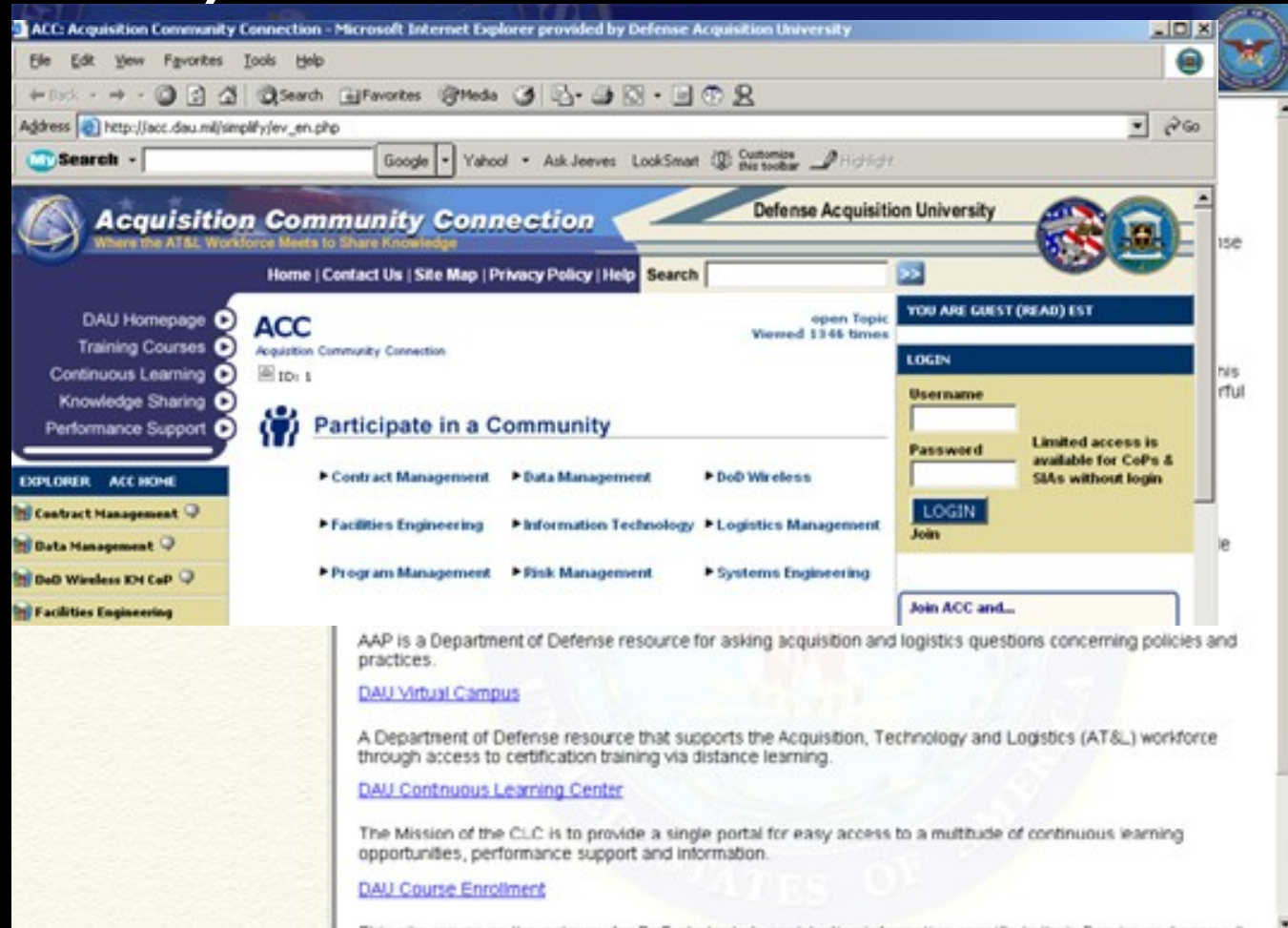
Help

Help Page provides information on:

- Printing,

- Tutorial

- Frequently Asked Questions,

- Submitting content on Content Questions, or

- Submitting content on Technical Questions.

Help

Feedback

- The Help Page also includes the Feedback Form. Use the form to submit recommendations on content, suggestions for improving the website, or technical questions to the DAU Help Desk

- Just complete the fields and click the Submit

Help

Ask a Professor

- The Help Page also allows you to submit a content question to Ask a Professor via the question form

- Click on the link to the Ask a Professor System and

- Just complete the fields and click the Submit button

Help

Frequently asked questions

- The Help Page also includes some frequently asked user questions.

- Click on the link to the FAQ page from the Help page menu, and

- A list of FAQs will appear for review
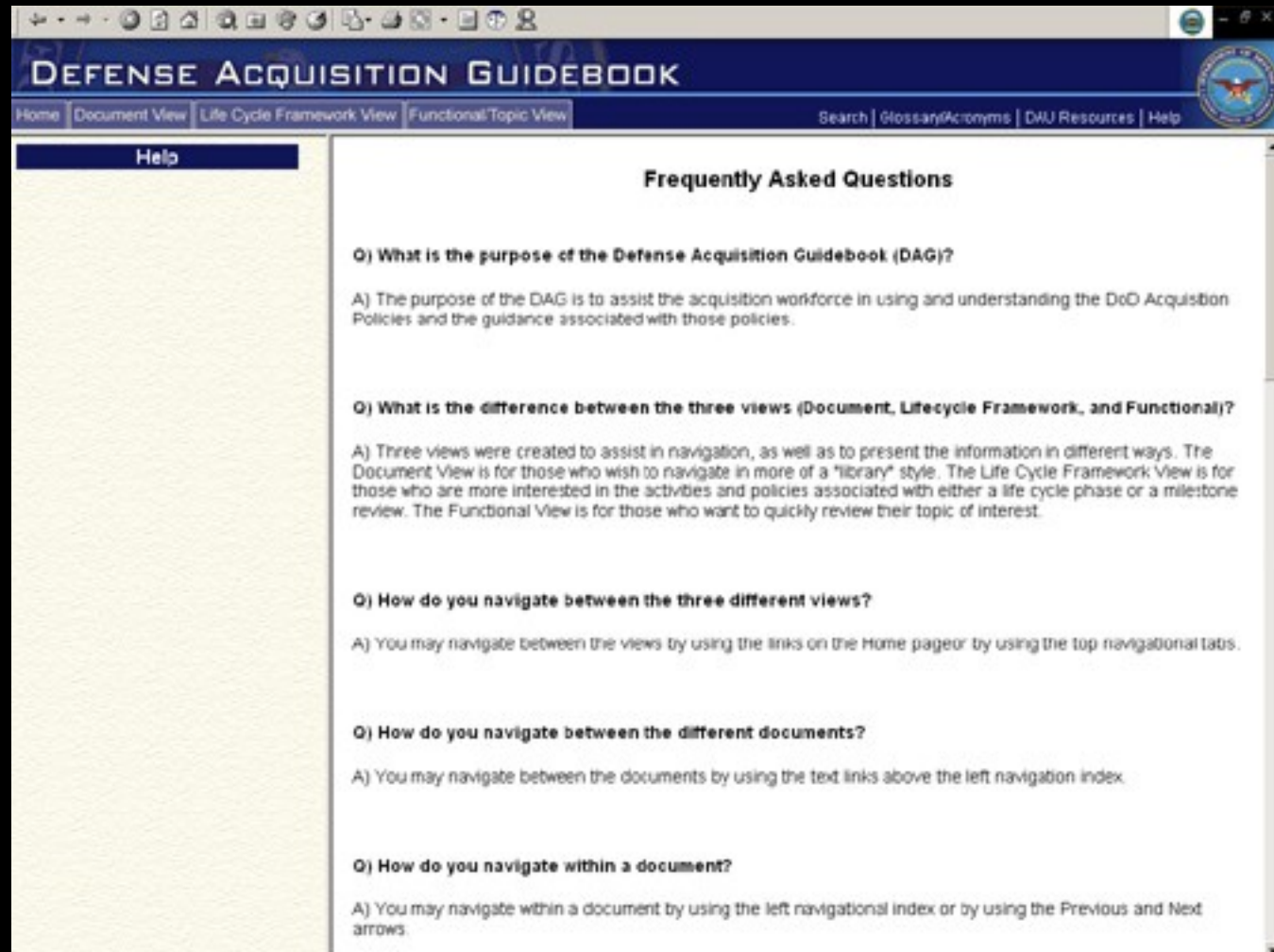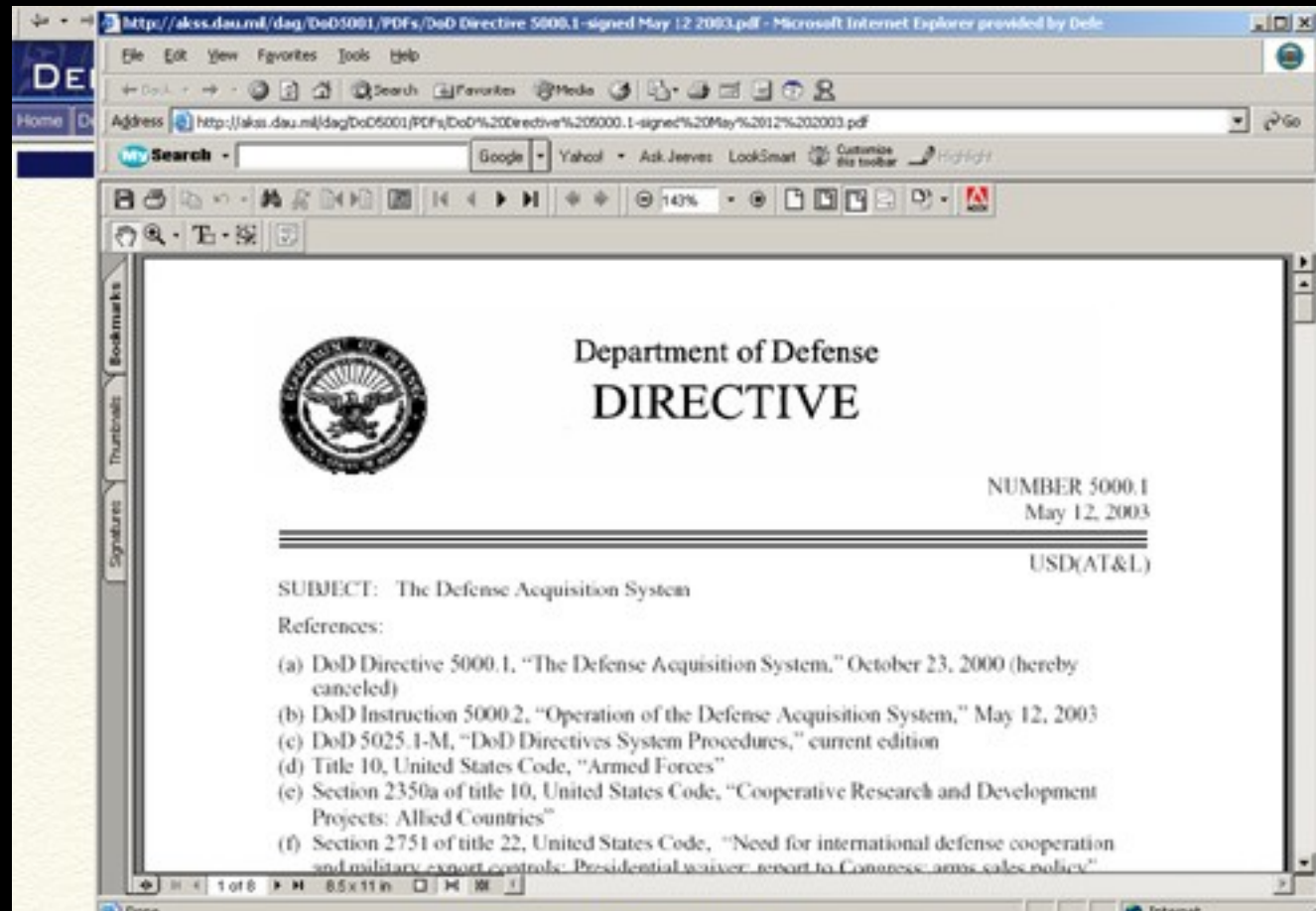
Help

Printing

•The Help Page also provides PDF files suitable for printing a page, a section, or the entire Guidebook.

• To access, open the PDF document by clicking on a desired file, select *Print*, select the printer, pages to be printed, and other options, then print. You can also do a screen print of content. Click mouse in the right content frame, then click *File/Print* and options from your Browser as before.

Contact Us!

To give us your feedback, or to request technical assistance email us at:

ISSC@dau.mil

Or you can use the Feedback Form on the Guidebook's Help Page

Or, click here to return to the Guidebook Homepage